

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TEXAS

Case Management/Electronic Case Files
Attorney Registration Form

This form shall be used to register for an account on the court's CM/ECF system. Registered attorneys will receive notice via email and will have privileges to electronically submit documents and to view and retrieve documents for cases assigned to the CM/ECF system.

First / Middle / Last Name: _____

Texas Bar No. _____ (if available, otherwise leave blank)

Are you a member in good standing of the Eastern District Bar? _____

Firm: _____

Address: _____

Voice phone number: _____

Internet E-mail address: _____

(Attorney's email for electronic service)

Additional E-mail addresses: _____

(Central repository, secretary, paralegal, etc.)

☐ I already have an ECF login that I use at another court, which is _____. Please assign the same login if possible.

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders, policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to F.R.Civ.P.5(b) and 77(d) via the Court's electronic filing system. The combination of user id and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the Court if they learn that their password has been compromised.

Signature of Registrant

Date

Submit completed Registration Form to: David J. Maland, Clerk
United States District Court
Attn: ECF Registration
211 W. Ferguson St.
Tyler, TX 75702

or Fax to: (903) 590-1015

Once your registration is complete, you will receive notification by e-mail as to your user id and password needed to access the system. Procedures for using the system are available on our website www.txed.uscourts.gov.